Employment Opportunity

Position: Post-Secondary Instructor-Mental Health and Addictions Worker

Location: Kenora Campus, In-person or remotely

Start Date: January 2027

Deadline: November 13, 2026

Duration: Part-Time, Fixed-Term anticipated until April 2027

Wage: $90.00/hour for instructional time, $45.00/hour for professional development

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How to apply: Please send a cover letter, resume, and three employment-related references (one of which must be from a current/recent supervisor) via one of the following: **Email is preferred.**

Email:
Attn: Human Resources Department
human.resources@7generations.org

Fax:
Attn: Personnel Committee
(807) 274-8761

Mail:
Attn: Personnel Committee
Seven Generations Education Institute
1452 Idylwild Drive, PO Box 297
Fort Frances, ON, P9A 3M6

Please direct any questions regarding this opportunity to Jonathan Kipling, Post-Secondary Program Coordinator at jonathank@7generations.org

We would like to thank everyone for their application, but only those individuals selected for an interview will be contacted. Accommodation in the recruitment process is available upon request by contacting Human Resources.

Applicants who are members of one of the ten governing communities of SGEI are asked to identify this in their application.

Mental Health and Addictions Instructor

Job Description

General Description

The Mental Health and Addictions Worker (MHAW) Instructor guides and instructs students at Seven Generations Education Institute (SGEI), integrating theory and practical experiences to maximize learning. The instructor plans, organizes, and delivers programs that support students in achieving their academic, personal, and professional potential within mental health and addictions.

Working within an established framework, the instructor fosters inclusive, culturally responsive learning environments that reflect Anishinaabe ways of knowing, being, and doing. Responsibilities include supervising, mentoring, and evaluating students using trauma-informed and culturally grounded approaches.

The instructor collaborates closely with the Post-Secondary Coordinator, faculty, and community partners to support student success and program excellence, demonstrating a strong commitment to continuous improvement and student achievement.

Qualifications

1. Bachelor of Social Work or related discipline required.
2. A minimum of two (2) years recent and relevant counselling/teaching experience in the specialty area of addictions counselling and mental health is preferred
3. Holding a relevant professional certification (e.g. Canadian Certified Addictions Counselor) is an asset
4. An equivalent combination of education and experience may be considered on a case-by-case basis.
5. Knowledgeable in current models/modes of care for those with addictions including motivational interviewing, building trust relationships, pharmacology and psychobiology of addictions, etiology of addictions, trauma informed care, harm reduction, detoxification, family systems, case file management, recovery planning and culturally responsive care
6. Previous experience in providing instructional services is preferred.
7. Well developed understanding of Anishinaabe knowledge systems and histories as well as shared histories, including a well-developed understanding of the historical context and current issues.
8. Proven track record working with Anishinaabe students, community members, communities, and organizations within Treaty #3.
9. The ability to instruct courses while centering Anishinaabe ways of knowing and doing as well as cultural safety required.
10. A personable and assertive approach in the promotion of programs and courses.
11. Experience in preparing and modifying lesson plans, assignments, tests, and labs.
12. Excellent communication skills (both oral and written) as well as strong interpersonal, organizational, presentation and computer skills.

13. Must have demonstrated the ability to interact effectively with colleagues and students.
14. Must be able to manage time effectively and efficiently.
15. Excellent teamwork and team building skills.
16. Must have a high degree of resourcefulness, flexibility, and adaptability.
17. Must have a working knowledge of Microsoft 365, Teams, Zoom, Brightspace D2L, etc.
18. Proven ability to adapt, demonstrated openness to learning, and change.

Supervisor: Post-Secondary Coordinator and Anishinaabe Izhichigewin – Associate Director of Post-Secondary Education

Job Duties/Responsibilities

1. Develop course syllabi, content, and lessons for the core courses of the Mental Health and Addictions Worker (MHAW) program according to course outlines provided.
2. Design, modify, and deliver curriculum and assessments based on course learning outcomes to ensure that all learners have the best possible opportunity for success in the field of mental health and addictions.
3. Work collaboratively with the Faculty of Anishinaabe Gikendaasowin and the Anishinaabe Izhichigewin Associate Director of Post-Secondary Education to ensure course delivery centres Anishinaabe ways of knowing, being, and doing, particularly in the context of mental health and wellness.
4. Deliver lectures on theory, techniques, practices, and terminology related to mental health, substance use, trauma-informed care, and community-based supports, as well as demonstrations of essential skills required in professional practice.
5. Collaborate with the Accessibility Coordinator to meet student accommodation and modification needs in various aspects of program delivery.
6. Assign lessons and administer tests, projects, and assessments to evaluate students' learning, progress, and overall success.
7. Track and record student attendance, participation, and grades in Brightspace D2L to ensure students remain informed about their progress.
8. Effectively manage both in-person and virtual classrooms, fostering an environment that is conducive to learning while ensuring all learners comply with SGEI's code of conduct, policies, and procedures.
9. Establish and maintain clear expectations, ensuring procedural and distributive fairness in the treatment of all learners.
10. Build and maintain professional and respectful relationships with students, colleagues, community partners, and members of the public.
11. Work collaboratively with the Post-Secondary Coordinator in the assessment, development, and ongoing improvement of the MHAW program.
12. Meet with students to discuss academic progress, challenges, and possible solutions, including academic tutoring and skill-building supports.
13. Refer students to internal SGEI supports and community resources as determined by individual student needs.

14. Participate in program meetings, instructor training, and professional learning communities when required.
15. Instruct and monitor students in the appropriate use of learning materials, technology, and professional tools relevant to the mental health and addictions field.
16. Ensure all student records, including attendance, grades, and communications, are complete and accurate.
17. Participate in professional development and training sessions to stay current with best practices in mental health, addictions, and Indigenous-centered education.
18. Perform duties in accordance with SGEI's strategic priorities, policies, procedures, and applicable legislation, including ethical and confidentiality standards in mental health practice.
19. Other duties as may be assigned from time to time based on program needs.

Relationships

Internal

1. Reports to and interacts with Program Coordinator and Anishinaabe Izhichigewin – Associate Director of Post-Secondary Education.
2. Responds to and interacts with the Faculty of Anishinaabe Gikendaasowin.
3. Responds to and interacts with students and other instructors.
4. Provides information as directed and interacts with Post-Secondary Registrar.

External

1. Occasionally interact with community organizations.
2. May occasionally interact with education partners.

Working conditions

- Incumbent works indoors in climate-controlled conditions.
- May be exposed to noise, and on rare occasions to behaviourally difficult students, clients, and members of the public.
- Hours vary based on operational requirements with occasional evening or weekend commitments.
- The position requires a high degree of concentration for extended periods of time.
- Manual dexterity is required in the operation of computers, with moderate requirements to maintain speed and ensure accuracy.
- Incumbent varies between alternating positions of sitting and standing with the ability to change positions.
- Occasional lifting of up to 10 lbs required.

Conditions of Employment

- Provision of a satisfactory Vulnerable Sector Check.
- Valid Ontario class 'G' driver's license.