



# Employment Opportunity

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**Position:** Annual Post-Secondary Instructor- Welding

**Location:** Kenora and Rainy Lake Campus

**Start Date:** July 2026

**Deadline:** May 29, 2026

**Duration:** Full-time, Fixed-Term, anticipated end date April 2027

**Wage:** \$44.00/hour based on 35 hour work week

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**How to apply:** Please send a cover letter, resume, and three employment-related references (one of which must be from a current/recent supervisor) via one of the following: **Email is preferred.**



**Email:**

Attn: Human Resources Department  
[human.resources@7generations.org](mailto:human.resources@7generations.org)



**Mail:**

Attn: Personnel Committee  
Seven Generations Education Institute  
1452 Idylwild Drive, PO Box 297  
Fort Frances, ON, P9A 3M6



**Fax:**

Attn: Personnel Committee  
(807) 274-8761

Please direct any questions regarding this opportunity to Jonathan Kipling, Post-Secondary Coordinator at [jonathank@7generations.org](mailto:jonathank@7generations.org)

We would like to thank everyone for their application, but only those individuals selected for an interview will be contacted. Accommodation in the recruitment process is available upon request by contacting Human Resources.

**Applicants who are members of one of the ten governing communities of SGEI are asked to identify this in their application.**



# Welding Instructor

## Job Description

### General Description

The Welding Instructor serves as the educational leader in the classroom, delivering a dynamic program that blends theory with hands-on skill development. Students learn to weld various metals safely and effectively using top-of-the-line equipment in SGEI's welding shop, while gaining experience in blueprint reading, layout, fabrication, and inspection techniques.

The instructor provides students with a solid foundation in welding processes such as SMAW, GMAW, FCAW, and GTAW, emphasizing safe work practices, professionalism, and industry standards. They plan, organize, and deliver instruction that prepares students for real-world success, while supervising and evaluating student performance.

Working closely with the Post-Secondary Coordinator, the Welding Instructor contributes to program development, continuous improvement, and student achievement at Seven Generations Education Institute.

### Qualifications and skills requirements

1. Red Seal in Welding certificate or equivalent.
2. A minimum of five (5) years of recent, relevant industry experience in welding, metal fabrication, or a related field.
3. Previous experience in providing instructional or training services is preferred.
4. Well-developed understanding of Anishinaabe knowledge systems and histories, as well as shared histories, including a strong understanding of the historical context and current issues.
5. Proven track record working with Anishinaabe students, community members, communities, and organizations within Treaty #3.
6. Ability to instruct courses while centering Anishinaabe ways of knowing and doing, as well as cultural safety, is required.
7. A personable and assertive approach in the promotion of programs and courses.
8. Experience in developing and modifying lesson plans, assignments, tests, and welding lab activities.
9. Excellent communication skills (both oral and written) as well as strong interpersonal, organizational, presentation, and computer skills.
10. Must have demonstrated the ability to interact effectively with colleagues, students, and community partners.
11. Must be able to manage time effectively and efficiently.
12. Excellent teamwork and team-building skills.
13. Must have a high degree of resourcefulness, flexibility, and adaptability.
14. Must have a working knowledge of Microsoft 365, Teams, Zoom, Brightspace D2L, or similar platforms.
15. Crucial to this position is a demonstrated ability to understand cultural influences and issues specific to adult learners in northern communities.
16. Must be able to provide service in a culturally sensitive and culturally appropriate manner.
17. Knowledge of Anishinaabemowin and Anishinaabe culture is an asset.



18. Proven ability to adapt, demonstrate openness to learning, and embrace change.

**Supervisor:** Post-Secondary Program Coordinator

### **Job duties/responsibilities**

1. Develop course syllabi, as well as course content and lessons, for the core courses of the Welding Techniques Program according to course outlines provided.
2. Design, modify, and deliver curriculum and assessments based on course learning outcomes to ensure that all learners have the best possible opportunity for success.
3. Deliver lectures on welding theory, processes, techniques, materials, and terminology, as well as demonstrations for hands-on welding skills required in the trade.
4. Instruct students on the proper and safe operation of all welding and cutting tools, machinery, and equipment in the welding shop and lab space.
5. Work collaboratively with the Faculty of Anishinaabe Gikendaasowin and the Anishinaabe Izhichigewin Associate Director of Post-Secondary Education to ensure that course delivery is centering Anishinaabe ways of knowing and doing.
6. Collaborate with the Accessibility Coordinator to meet student accommodation and modification needs for various aspects of program delivery.
7. Assign lessons, demonstrations, and practical projects, and evaluate student work for accuracy, quality, and adherence to industry standards.
8. Administer theory and practical tests to evaluate students' progress, record results, and issue reports in D2L Brightspace to keep students informed of their standing.
9. Maintain accurate and up-to-date attendance, grading, and performance records, and follow up with the Post-Secondary Coordinator as needed.
10. Maintain discipline and a safe, respectful, and inclusive learning environment in the classroom and shop.
11. Meet with students to discuss academic progress, provide tutoring, and assist with developing strategies for success.
12. Participate in staff meetings, program development sessions, and instructor training as required.
13. Instruct and monitor students in the proper use of learning materials, welding equipment, and safety gear, reinforcing safe work habits at all times.
14. Update all necessary documentation accurately and completely as required by institutional policies.
15. Stay current with advancements in welding technology, teaching methods, and industry standards, and integrate relevant changes into lesson plans and course delivery.
16. Encourage and support students to build confidence, develop technical proficiency, and demonstrate professionalism.
17. Participate in regular meetings and collaborative planning with the Post-Secondary Coordinator.
18. Perform duties in accordance with Seven Generations Education Institute's strategic priorities, policies, procedures, and applicable legislation.
19. Other duties as may be assigned from time to time based on program needs.

### **Relationships**

#### **Internal**

1. Responds and interacts with Post-Secondary Coordinator and Director of Post-Secondary Education.
2. Responds to and interacts with the Faculty of Anishinaabe Gikendaasowin.



3. Responds to and interacts with students and other instructors.
4. Provides information as directed and interacts with Post-Secondary Registrar.

### **External**

1. Interact with community partners as required.
2. May interact with members of the public on occasion.

### **Working conditions**

- Incumbent works indoors in climate-controlled conditions.
- May be exposed to noise, and on rare occasions to behaviourally difficult students, clients, and members of the public.
- Hours vary based on operational requirements with occasional evening or weekend commitments.
- May be required to conduct site visits at community agencies for evaluation of student placements as applicable to program.
- Occasional travel may be required for events that require SGEI's representation.
- The position requires a high degree of concentration for extended periods of time.
- Manual dexterity is required in the operation of computers, with moderate requirements to maintain speed and ensure accuracy.
- Incumbent varies between alternating positions of sitting and standing with the ability to change positions.
- Occasional lifting of up to 10 lbs required.

### **Conditions of Employment**

- Provision of a satisfactory Vulnerable sector check.
- Valid Ontario class 'G' driver's license.