



# Employment Opportunity

**Position:** Annual Building Construction Technician Instructor

**Location:** Rainy Lake Campus, Fort Frances, Ontario

**Start Date:** To be determined

**Deadline:** July 30, 2025

**Duration** Full-time Fixed-Term, August 2025 to April 2026  
Subject to renewal based on program requirements

**Wage:** \$44.00/hour, 35-hours per week

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**How to apply:** Please send a cover letter, resume, and three employment-related references (one of which must be from a current/recent supervisor) to one of the options below. **Please note email is preferred:**



**Email:**

Attn: Human Resources Department  
[human.resources@7generations.org](mailto:human.resources@7generations.org)



**Mail:**

Attn: Personnel Committee  
Seven Generations Education Institute  
1452 Idylwild Drive, PO Box 297  
Fort Frances, ON, P9A 3M6



**Fax:**

Attn: Personnel Committee  
(807) 274-8761

Please direct any questions regarding this opportunity to Tim Windigo, Post-Secondary Program Coordinator at [timw@7generations.org](mailto:timw@7generations.org).

We would like to thank everyone for their application, but only those individuals selected for an interview will be contacted. Accommodation in the recruitment process is available upon request by contacting Human Resources.

Applicants who are members of one of the ten governing communities of SGEI are asked to identify this in their application.

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# Building Construction Technician Instructor

## Job Description

### General Description

The Building Construction Instructor is the educational leader in the classroom and will ensure that the Post-Secondary Program and curriculum is implemented in a way that maximizes student-learning experiences. They plan, organize, and implement an appropriate instructional program in a learning environment that guides and encourages students to develop and fulfill their academic potential. The Instructor is responsible for the supervision and evaluation of all students within the program they have been assigned to teach. The Instructor will work within an established framework for the delivery of educational services/programs. The Instructor will work collaboratively with the Post-Secondary Coordinator within Seven Generations Education Institute. The Instructor will demonstrate a strong commitment to the planning for improvement process in support of student achievement and reports directly to the Post-Secondary Coordinator.

The Building Construction Instructor will have experience commercial and residential carpentry, construction, or general contracting. The instructor will be responsible for providing students with a solid foundation in trades and hands-on experience in; operating tools and equipment, layout, and construction of wood frame structures, apply interior and exterior finishes, and much more. Teach students how to use equipment in a safe manner.

### Qualifications

1. Red Seal in Carpentry certificate or equivalent.
2. A minimum of five (5) years experience in residential construction.
3. Previous experience in providing instructional services is preferred.
4. Well developed understanding of Anishinaabe knowledge systems and histories as well as shared histories, including a well-developed understanding of the historical context and current issues.
5. Proven track record working with Anishinaabe students, community members, communities and organizations within Treaty #3.
6. The ability to instruct courses while centering Anishinaabe ways of knowing and doing as well as cultural safety required.
7. A personable and assertive approach in the promotion of programs and courses.
8. Experience in preparing and modifying lesson plans, assignments, tests and labs.
9. Excellent communication skills (both oral and written) as well as strong interpersonal, organizational, presentation and computer skills.
10. Must have demonstrated the ability to interact effectively with colleagues and students.
11. Must be able to manage time effectively and efficiently.
12. Excellent teamwork and team building skills.
13. Must have a high degree of resourcefulness, flexibility, and adaptability.



14. Must have a working knowledge of Microsoft 365, Teams, Zoom, Brightspace D2L, etc.
15. Crucial to this position is a demonstrated ability to understand cultural influences and issues specific to adult learners in northern communities.
16. Must be able to provide service in a culturally sensitive and culturally appropriate manner.
17. Knowledge of Anishinaabemowin and Anishinaabe culture is an asset.
18. Proven ability to adapt, demonstrated openness to learning, and change.

**Supervisor:** Post-Secondary Coordinator

### **Job Duties/Responsibilities**

1. Develop course syllabi, as well as course content and lessons, for the core courses of the Building Construction Techniques program according to course outlines provided.
2. Design, modify, and deliver curriculum, and assessments based on course learning outcomes in order to ensure that all learners have the best possible opportunity for success.
3. The instructor will be responsible for delivery of lectures on theory, techniques, and terminology, as well as delivery of demonstrations for skills required.
4. Instruct students on proper and safe operations of all tools and equipment in the shop space.
5. Work collaboratively with Faculty of Anishinaabe Gikendaasowin and Anishinaabe Izhichigewin Associate Director of Post-Secondary Education to ensure that course delivery is centring Anishinaabe ways of knowing and doing.
6. Must be able to work with the Accessibility Coordinator to meet student accommodation and modification needs for various aspects of program delivery.
7. Assign lessons and mark assignments.
8. Administer tests to evaluate students' progress, records results, and issues reports in D2L Brightspace to inform students of their progress.
9. Keep and maintain attendance records, and follow up with Post-Secondary Coordinator, as needed.
10. Maintain discipline in classroom.
11. Meet with students to discuss progress and problems and come up with possible solutions to the student's progress (academic tutoring).
12. Participates in meetings and instructor training, when required.
13. Instruct and monitor students in the use of learning materials and equipment.
14. Update all necessary records accurately and completely as required.
15. Keep up to date with developments in subject area, teaching resources and methods and make relevant changes to instructional plans and activities.
16. Provide student encouragement.
17. Participate in meetings with the Post-Secondary Coordinator.
18. Perform duties in accordance with SGEI strategic priorities, policies and procedures, and applicable legislation.
19. Other duties as may be assigned from time to time based on program needs.



## Relationships

### Internal

1. Reports to and interacts with Program Coordinator and Anishinaabe Izhichigewin – Associate Director of Post-Secondary Education.
2. Responds to and interacts with the Faculty of Anishinaabe Gikendaasowin.
3. Responds to and interacts with students and other instructors.
4. Provides information as directed and interacts with Post-Secondary Registrar.

### External

1. Interact with community partners as required.
2. May interact with members of the public on occasion.

## Working conditions

- Incumbent mostly works indoors in climate-controlled conditions with some content being delivered outdoors.
- May be exposed to noise, and on rare occasions to behaviourally difficult students, clients, and members of the public.
- Hours vary based on operational requirements with evening or weekend commitments.
- The position requires a high degree of concentration for extended periods of time.
- Manual dexterity is required in the operation of computers, with moderate requirements to maintain speed and ensure accuracy.
- Incumbent varies between alternating positions of sitting and standing with the ability to change positions.
- Occasional lifting of up to 50 lbs required.

## Conditions of Employment

- Provision of a satisfactory Vulnerable sector check.
- Valid Ontario class 'G' driver's license.