

# Employment Opportunity

**Posting Number:** 2025-013

**Position:** Electrical Trades Instructor

**Location:** Manidoo Baawaatig Campus, Kenora, Ontario

**Start Date:** July 2025

**Deadline:** May 26, 2025

**Wage:** \$60.00/hour

**Duration:** 2-8 week sessions dependent on operational requirements

**How to apply:** Please send a cover letter, resume, and three employment-related references (one of which must be from a current/recent supervisor), ensure the posting number is included in any communication and on your application, to one of the options below. **Please note email is preferred:**



**Email:**

Attn: Human Resources Department  
[human.resources@7generations.org](mailto:human.resources@7generations.org)



**Mail:**

Attn: Personnel Committee  
Seven Generations Education Institute  
1452 Idylwild Drive, PO Box 297  
Fort Frances, ON, P9A 3M6



**Fax:**

Attn: Personnel Committee  
(807) 274-8761

Please direct any questions regarding this opportunity to Aimee Beazley, Director of Training at [aimeeb@7generations.org](mailto:aimeeb@7generations.org).

We would like to thank everyone for their application, but only those individuals selected for an interview will be contacted. Accommodation in the recruitment process is available upon request by contacting Human Resources.

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# Electrical Trades Instructor

## Job Description

As part of the Women in Trades program, the Electrical Trades Instructor will plan, organize, and implement an appropriate instructional program in a learning environment that guides and encourages students to develop and fulfill their potential. The instructor is responsible for the supervision and evaluation of all students within the program they have been assigned to teach. The instructor will work within an established framework for the delivery of educational services/programs and will work collaboratively with the Employment Navigators and Training Coordinators within Seven Generations Education Institute.

The incumbent will have proven experience within the electrical trade, and will be responsible for providing students with a solid foundation in electrical and hands-on experience, including operating tools and equipment, layout, electrical concepts, and much more.

### Qualifications and skills requirements

1. Industry recognized certificate or equivalent, a Red Seal certification in the electrical would be an asset
2. A minimum of five (5) years experience in the electrical field
3. An equivalent combination of education and experience may be considered on a case-by-case basis
4. Excellent communication skills (both oral and written) as well as strong interpersonal, organizational and computer skills
5. Previous experience in providing instructional services
6. The ability to speak Anishinaabemowin would be considered an asset

**Supervisor:** Director of Training

### Job duties/responsibilities

1. Instruct students, using various teaching methods, for example lecture and demonstration, and use audiovisual aids and other materials to supplement presentations
2. Prepare course objectives and outline for course of study following curriculum guidelines or requirements
3. Teach courses in Blueprint Reading, Electrical Codes and Safety, Materials and Tools, Residential Wiring, and any other related topics
4. Assign lessons and assignments
5. Evaluate students' progress, records results, and issues reports to inform students of their progress
6. Keep and maintain attendance records, and follow up with Employment Navigator, as needed.



7. Maintain discipline in classroom
8. Participates in meetings and instructor training, when required
9. Instruct and monitor students in the use of learning materials and equipment
10. Update all necessary records accurately and completely as required
11. Instructors may be required to attend professional development training sessions

## Relationships

### Internal

1. Interacts and reports directly to the Director of Training
2. Work with Training Department staff primarily

### External

1. Liaise with visitors
2. Ability to network with community members and partners when required
3. Represent SGEI for recruitment purposes

## Working conditions

1. Position typically works indoors in shared office space
2. Requirement to work outdoors for extended periods with occasional exposure to adverse weather conditions
3. Frequent travel to area communities will be required
4. May be exposed to noise, and on rare occasions to behaviourally difficult students, clients, and members of the public
5. Normally a seven (7) hour workday with occasional requirements for overtime, supervisor will need to preapprove any overtime requirements
6. A moderate level of manual dexterity required to use desktop computer and peripherals, with a moderate requirement for accuracy
7. Lifting or moving up to 50lbs may be required

## Conditions of Employment

1. Provision of a Satisfactory Vulnerable Sector Check
2. Valid Ontario class 'G' driver's license; ability and willingness to travel