



# Employment Opportunity

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**Position:** Secondary School Teacher

**Location:** Niizhwaaching Aanikoobijigeng Gikinoo'amaadiwigamig, Fort Frances, Ontario

**Start Date:** November 2024

**Deadline:** November 4, 2024 at 4pm CST

**Wage:** Commensurate with experience, includes Ontario Teachers' Pension Plan

**Duration:** Full-Time Permanent

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**How to apply:** Please send a cover letter, resume, and three employment-related references (one of which must be from a current/recent supervisor) via one of the following:



**Email:**  
Attn: Human Resources Department  
[human.resources@7generations.org](mailto:human.resources@7generations.org)



**Mail:**  
Attn: Personnel Committee  
Seven Generations Education Institute  
1452 Idylwild Drive, PO Box 297  
Fort Frances, ON, P9A 3M6



**Fax:**  
Attn: Personnel Committee  
(807) 274-8761

Please direct any questions regarding this opportunity to Sean Taggart, Director of K-12 at [seant@7generations.org](mailto:seant@7generations.org)

We would like to thank everyone for their application, but only those individuals selected for an interview will be contacted. Accommodation in the recruitment process is available upon request by contacting Human Resources.



# Secondary School Teacher

## Job Description

### General description

Under the direction of the Director of K-12, the teacher is to prepare and present curriculum in accordance with the Ministry of Education. In carrying out these responsibilities the teacher must, whenever possible, relate the curriculum to Anishinaabe culture and values.

### Qualifications and skills requirements

1. Three-year Bachelor of Arts, or Bachelor of Science, with membership in the Ontario College of Teachers.
2. Bachelor of Education, preferred.
3. An understanding and appreciation of the unique characteristics, strengths and challenges faced by the Secondary School client base.
4. An understanding and appreciation of the cultural heritage and values of Anishinaabe people.
5. The ability to rapidly acquire knowledge of non-standard applications such as those licensed by Seven Generations Education Institute.
6. High level of proficiency using software applications, video conferencing, and learning management applications preferred. Must have a working knowledge of Office365, Teams, Zoom, etc.
7. Fluency in Anishinaabe language is considered an asset.
8. Demonstrated understanding of differentiated instruction, universal design, and providing accommodations for persons with disabilities.

**Supervisor:** Director of K-12

### Job duties/responsibilities

#### Major

1. To carry out the duties of a teacher as outlined in section 264 of the Education Act, Province of Ontario as follows.
  - a) teach. – to teach diligently and faithfully the classes or subjects assigned to teacher by the Director of K-12;
  - b) learning. – to encourage the pupils in the pursuit of learning;
  - c) co-operation. – to assist in developing co-operation and co-ordination of effort among the members of the staff of the school;
  - d) discipline, - to maintain, under the direction of the Director of K-12, proper order and discipline in the teacher's classroom and while on duty in the school and on the school ground;
  - e) timetable. – to conduct the teacher's class in accordance with a timetable which shall be accessible to pupils and to the Director of K-12 and supervisory officers;
  - f) professional activity days. – to participate in professional activity days as designated by the board under the regulations;
  - g) absence from school. – to notify such person as is designated by the board if the teacher is to be absent from school and the reason therefore;
2. Maintain a day book of lessons and have it available for inspection by the Director of K-12.



3. Participate in the development implementation and review of curriculum.
4. Be sensitive to the needs of individual pupils, especially adults returning after a prolonged absence from school.
5. Participate in the reporting requirements for FNSSP and SGEI.
6. Undertake duties in a culturally appropriate manner.

#### Minor

1. Meet with other staff to plan future program directions.
2. Make timely input to the Director of K-12.
3. Be familiar with, and implement, educational policies related to mature students, especially with respect to PLAR.
4. Conduct yourself as a role model for students.
5. Make budget recommendations.
6. Become involved in professional development activities in your teaching specialty.
7. Participate in community activities to develop a better rapport and understanding of the students.
8. Maintain a liaison with community leaders and Elders in Treaty 3 and the stakeholders for FNSSP.
9. Keep up with new trends, innovations, and methods in the field of education.

## Relationships

#### Internal

1. Directly reports to Director of K-12
2. Interacts with other SGEI staff.
3. Interface with student on a daily basis.

#### External

1. Occasionally interact with Ministry of Education officials.
2. Community leaders and Elders.

## Working conditions

- Incumbent works indoors in climate-controlled conditions.
- May be exposed to noise, and on rare occasions to behaviourally difficult students, clients, and members of the public.
- Normally six and a half (6.5) hour days with occasional overtime requirements.
- Occasional travel may be required.
- The position requires a high degree of concentration for extended periods of time.
- Manual dexterity is required in the operation of computers, with moderate requirements to maintain speed and ensure accuracy.
- Incumbent varies between alternating positions of sitting and standing with the ability to change positions.
- Occasional lifting of up to 10 lbs required.

## Conditions of Employment

- Provision of a satisfactory Vulnerable sector check.
- Valid Ontario class 'G' driver's license.