



Mechanical Techniques - Millwright Instructor

Employment Opportunity, Posted April 27, 2022

Location: Niizhwaaching Aanikoobijigeng Gikino'amaadiiwigamig, Fort Frances Campus

Term: September 2022 to April 2023

General Description

The Millwright Instructor is the educational leader in the classroom and will ensure that the Post-Secondary Program and curriculum is implemented in a way that maximizes student-learning experiences. They plan, organize and implement an appropriate instructional program in a learning environment that guides and encourages students to develop and fulfill their academic potential. The Instructor is responsible for the supervision and evaluation of all students within the program they have been assigned to teach. The Instructor will work within an established framework for the delivery of educational services/programs. The Instructor will work collaboratively with the Post-Secondary Coordinator within Seven Generations Education Institute. The Instructor will demonstrate a strong commitment to the planning for improvement process in support of student achievement and reports directly to the Post-Secondary Coordinator.

The Millwright Instructor will have experience with industrial and construction equipment. The instructor will be responsible for providing students with a solid foundation in mechanical trades and hands-on experience in blueprint reading, schematics, detailed repair drawings, operating hoists, lifting devices and use shop equipment and precision-measuring instruction. Teach students how to dismantle equipment when required for repair, transportation and reassemble requirements. Teach students how to use equipment in a safe manner.

Duties:

- Instruct students, using various teaching methods, for example lecture and demonstration, and use audiovisual aids and other materials to supplement presentations.
- Prepare course objectives and outline for course of study following curriculum guidelines or requirements.
- Teach courses in Drafting and Blueprint Reading, Industrial Health and Safety, Manufacturing Process, Rigging and Hoisting, Welding, and any other related topics.
- Assign lessons and marks school assignments.
- Administer tests to evaluate students' progress, records results, and issues reports in D2L Brightspace to inform students of their progress
- Keep and maintain attendance records, and follow up with Post-Secondary Coordinator, as needed.
- Maintain discipline in classroom.
- Meet with students to discuss progress and problems and come up with possible solutions to the student's progress (academic tutoring)
- Participates in meetings and instructor training, when required.
- Instruct and monitor students in the use of learning materials and equipment
- Update all necessary records accurately and completely as required
- Keep up to date with developments in subject area, teaching resources and methods and make relevant changes to instructional plans and activities
- Provide student encouragement
- Participate in meetings with the Post-Secondary Coordinator.
- All instructors are required to attend professional development training sessions

Qualifications:

- Millwright ticket and a minimum of five (5) years experience in the field
- Excellent communication skills (both oral and written) as well as strong interpersonal, organizational and computer skills
- Previous experience in providing instructional services
- A personable and assertive approach in the promotion of programs and courses.
- Knowledge and understanding of the Indigenous culture are preferred.
- Crucial to this position is a demonstrated ability to understand cultural influences and issues specific to adult learners in northern communities.
- Knowledge and understanding of the Aboriginal culture is required.
- The ability to speak an Aboriginal language would be considered an asset.
- Criminal Record and Child Abuse Registry Check must be provided, if selected for an interview.

- Ability to effectively identify and resolve problems and maintain a strict confidentiality related to sensitive information.
- Ability to analyze problems, identify solutions, and take appropriate action to resolve problems using independent judgement and decision-making processes.
- Ability to work independently while contributing to the team.
- Ability to multi-task, organize, prioritize and follow multiple projects and tasks and follow through on the completion with attention to detail.
- Ability to recognize individual learning styles and the characteristics of the students
- Excellent interpersonal skills
- High level of energy and patience
- Genuinely committed to helping students learn
- A broad knowledge of different teaching methods
- Must have a working knowledge of Microsoft software, including Word, Excel, D2L, Microsoft Teams, Zoom, etc.

Supervisor Post-Secondary Coordinator

Remuneration \$80.00/hr, and \$40.00/hr for Professional Development

Please send a cover letter, resume, and three employment-related references (one of which must be from a current/recent supervisor) via one of the following. Open until filled.



Mail:

Attn: Personnel Committee
 Seven Generations Education Institute
 1452 Idylwild Drive, PO Box 297
 Fort Frances, ON, P9A 3M6



Email:

Michelle Allan
 Director of Human Resources
michellea@7generations.org

Vivian Kakekapetum
 Associate Director of Human Resources
viviank@7generations.org



Fax:

Attn: Personnel Committee
 (807) 274-8761

We would like to thank everyone for their application, but only those individuals selected for an interview will be contacted. Accommodation in the recruitment process is available upon request. For a complete job description please contact Michelle Allan, Director of Human Resources, or Vivian Kakekapetum, Associate Director of Human Resources.